



Packaging ■ Fulfillment ■ Assembly

MATERIAL HANDLER – ROLLER TAKE AWAY

REPORTS TO: Material Handling Manager

POSITION SUMMARY:

Move materials throughout the plant as directed in a time effective manner while focusing on safety and avoiding damage. This position reports to the Material Handling Manager, but takes direction on a daily basis from the Production Manager.

RESPONSIBILITIES:

- **Keep the production line rollers moving by removing finished goods and skidding as production completes jobs.**
 - Be sure that finish goods are handled properly to reduce damage.
- **Keep all machines stocked with raw stock in an orderly fashion to ensure effective productivity according to schedule.**
 - Be sure that stock is handled properly to reduce damage.
- **General Housekeeping**
 - All scrap bins/skids are to be taken care of on a daily basis – this should be done throughout the day.
 - Restack the raw stock throughout the day to keep the area orderly.
- **Safety**
 - Drive at speeds that will ensure the safety of fellow workers.
 - Make sure employees on the floor are out of the way before lifting and moving product.
- **Stay On Task**
 - Stick to daily schedule and positional duties.
 - Do not distract members of production during scheduled work hours.

JOB QUALIFICATIONS:

- Relevant industry experience
- High School Diploma or GED